



Test Procedure

ReadySetResource.com

Contents

[29.1 - Guidelines 3](#_Toc509409381)

[29.2 - Test Cases 3](#_Toc509409382)

[29.3 - High-Level Test Plan Work Log 5](#_Toc509409383)

# 29.1 - Guidelines

The following test cases are a representation of a series of requirements which will occur under normal, extreme and exceptional circumstances dependant on their functionality. Each case is independent of the other and cumulate to provide the fully functional system. Each specific test case shown below will have its respective entry in the document 30 - High Level Test Cases which shows its expected outputs against actual outputs and an entry in the [4 - Software Requirements Specification](../Setup%20&%20Analysis/Software%20Requirements%20Specification.docx) showing the minimum inputs, processes and outputs.

# 29.2 - Test Cases

|  |  |  |
| --- | --- | --- |
| ID | Req ID | The Website will be able to… |
| 1 | 1 | Display itself and provide information |
| 2 | 2 | Allow the user of the system to contact a member of staff in a contact form |
| 3 | 3 | Allow a forum or ‘community’ to be created to connect users with the same issues |
| 4 | 4 | Display a clear and informative FAQ section |
| 5 | 5 | Sign a company or a business up to the service easily |
| 6 | 6 | Allow users to report abusive behaviour |
| 7 | 7 | Allow for future discount codes |
| 8 | 8 | Allow users to view any relevant legalities and information |
| 9 | 9 | Allow users to view all credits and sources |
| 10 | 10 | Charge a customer on a monthly/yearly basis |
| 11 | 11.1 | Allow the ‘administrator’ of a company to make basic administrative tasks |
| 12 | 11.2 | Allow the ‘administrator’ of a company to add, delete and modify users’ details |
| 13 | 11.3 | Allow the ‘administrator’ of a company to view requested holidays |
| 14 | 11.4 | Allow the ‘administrator’ of a company to set a limit on number of holidays a year |
| 15 | 11.5 | Allow the ‘administrator’ of a company to set holidays |
| 16 | 11.6 | Allow the ‘administrator’ of a company to form analytical reports on their employees |
| 17 | 11.7 | Allow the ‘administrator’ of a company to create rotas with ease |
| 18 | 11.8 | Allow the ‘administrator’ of a company to message members of staff |
| 19 | 11.9 | Allow the ‘administrator’ of a company to create updates for employees and/or stores |
| 20 | 11.10 | Allow the ‘administrator’ of a company to create sales drives for employees and/or stores |
| 21 | 11.11 | Allow the ‘administrator’ of a company to upload ‘items’ to an online store for employees |
| 22 | 11.12 | Allow the ‘administrator’ of a company to set the pricing structure for said ‘items’ |
| 23 | 11.13 | Allow the ‘administrator’ of a company to create and set meetings |
| 24 | 11.14 | Allow the ‘administrator’ of a company to receive ideas from their employees |
| 25 | 12.1 | Allow employees of a company to view their rotas |
| 26 | 12.2 | Allow employees of a company to view their holidays |
| 27 | 12.3 | Allow employees of a company to request a permitted amount of holidays |
| 28 | 12.4 | Allow employees of a company to message other members of staff |
| 29 | 12.5 | Allow employees of a company to order ‘items’ on the online store |
| 30 | 12.6 | Allow employees of a company to share ideas |
| 31 | 12.7 | Allow employees of a company to view updates |
| 32 | 12.8 | Allow employees of a company to view meetings |
| 33 | 13.1 | Allow experts to add, delete and modify users’ details |
| 34 | 13.2 | Allow experts to add delete and modify companies’ details |
| 35 | 13.3 | Allow experts to query a database of questions |
| 36 | 13.4 | Allow experts to respond to questions |
| 37 | 13.5 | Allow experts to close questions |
| 38 | 14.1 | Allow developers to analyse errors on the system |
| 39 | 14.2 | Allow developers to analyse data transfer rates |
| 40 | 14.3 | Allow developers to shut down and start up the system |
| 41 | 15.1 | Allow systems analysts to create analytical reports on average screen time per day |
| 42 | 15.2 | Allow systems analysts to create analytical reports on user interests |
| 43 | 15.3 | Allow systems analysts to create analytical reports on company size |
| 44 | 15.4 | Allow systems analysts to create analytical reports on volume of data per company over time |
| 45 | 15.5 | Allow systems analysts to create analytical reports on community answered and unanswered questions. |
| 46 | 15.6 | Allow systems analysts to create analytical reports on Contact Us opened and closed questions. |
| 47 | 16.1 | Allow head of the system to track, modify and add business incomes |
| 48 | 16.2 | Allow head of the system to track, modify and add business expenditures |
| 49 | 16.3 | Allow head of the system to create an analytical report on incomes and expenditures |
| 50 | 16.4 | Allow head of the system to add, delete and modify employees’ details |

# 29.3 - Test Plan Work Log

| Entry | Description | Person | Date | Mins Spent |
| --- | --- | --- | --- | --- |
| 1 | Formatted the document | Aidan Marshall | 21/3/18 | 12 |
| 2 | Wrote the test cases | Aidan Marshall | 21/3/18 | 22 |
| 3 | Stated the guidelines | Aidan Marshall | 21/3/18 | 26 |
| 60 | | | | |